CONGREGATION Beth Am בית עם Choose Kindness. Find Joy. Repair the World. www.bethambg.org

B. Mitzvah Leaflet and Day of Info Form

*This form will help us create your service leaflet, which includes the Torah and Haftorah portions, a *letter of welcome from the parent(s), the names of people honored during the service, and the names of family members whose yahrzeit you would like noted. Please return this form at least 3 weeks prior to the service.*

Name of B. Mitzvah Child_____

Date of Service: _____

Time of Service: _____

Location of Service: _____

Number of Guests (including your family) expected to attend the service:
_____Adults _____Children _____ Total

Please clearly print or type the names you would like remembered during the mourner's Kaddish remembrance prayer (use a separate sheet of paper, if necessary):
_____

_____

II *Personal Welcome from the B. Mitzvah Family (approx. 250 words)
(A sample leaflet is provided in the blue folder.) **Please email your family welcome note to Carol at cyesnick@bethambg.org by no later than three weeks prior to the service**.
A copy of the leaflet will be given to you at the final rehearsal. At that time, you will confirm that each page is correct and approve it for printing.
We must have the necessary information to create the leaflet at least three weeks before the service.

Additional information requested:
Name of Photographer (if taking pictures before/after the service): _____

Name of Videographer, if applicable: _____

Will your family be attending Friday Night Shabbat Service? Yes No
If yes, how many guests/family members will be attending? _____

Will you need Beth Am Kippot? Yes- How Many? _____ No____

Zoom Meeting Room Link* requested (if at Beth Am) Yes No
***I agree to pay the Zoom link fee of $75. _____ Yes**

***Zoom Link**: If your service is at Beth Am, the fee for the Zoom meeting room is additional $75, if you want us to record, we will, but do not guarantee the Zoom service recording will work.
Zoom Room meetings and recordings at BJBE and Shir Hadash are not available; It is recommended to hire a videographer to obtain a recording of the service.